

**HOTEL RESERVATION FORM
APEC**

**Concorde Hotel
25th – 27th October 2011**

Please fill in the hotel reservation form should you wish to make room reservation and fax or email directly on or before 4th October 2011 to:

Attention : Mr Eric Law
Tel : (65) 6737 9944 Fax : (65) 6732 7742
Email : eric_law@grandcentral.com.sg / corporates@grandcentral.com.sg
Website : www.ghihotels.com

Personal Particulars

Name (Prof / Dr / Mr / Ms / Mrs) _____ Passport No. _____

Designation _____ Organization _____

Address _____

Telephone _____ Fax _____ Email _____

Sharer Name _____ Passport No. _____

Accommodation Details

Arrival Date _____ Flight No. _____ Arrival Time _____

Departure Date _____ Flight No. _____ Departure Time _____

- Deluxe Room (Single / Twin) @ S\$135++ (Room Only)
- Deluxe Room (Single) @ S\$145++ (Room with Breakfast)
- Deluxe Room (Twin) @ S\$155++ (Room with Breakfast)
- Smoking Non-Smoking

- Additional \$20++ for Upgrading to Premium Room.
- Above room rates are subject to 10% service charge and 7% GST

Number of rooms : _____

Method of payment : Delegates are responsible for setting their own bills directly with the hotel upon check-out.

Credit Card to Guarantee : AMEX / VISA / MASTERCARD (Please select)

Credit Card Number : _____ Expiry Date : _____

Signature : _____ 3 Digit Security No. : _____

No-Show / Cancellation

Any cancellations or amendments must be made before 4pm (local time) 1 day prior to the date of arrival. Otherwise a Cancellation fee / No-show charge equivalent to the room rate for the first night will be levied. Standard check-in time is after 1400 hours and check-out time is 1200 hours. Early check-in is subject to availability.